(Department of Education - Division of Davao de Oro) Annual Procurement Plan for Non-Common-Use Supplies and Equipment (Non-CSE) FY 2024

Procurement	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (PhP)			Remarks
Project				Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	со	(brief description of Proje
Traveling Expenses - Local	Division Office	NO	NP-53.9 - Small Value Procurement		N/A	N/A	N/A	GoP	2,000,000.00	2,000,000.00	(Local travel
Training Expenses	Division Office	NO	NP-53.9 - Small Value Procurement		N/A	N/A	N/A	GoP	2,000,000.00	2,000,000.00	C	Registration, Div. Office and oth activities which requires Meals 8 Snacks
ICT Office Supplies Expenses	Division Office	NO	NP-53.9 - Small Value Procurement		N/A	N/A	N/A	GoP	71,633.00	71,633.00	C	For ICT Supplies
Office Supplies Expenses	Division Office	NO	NP-53.5 Agency-to-Agency	QUARTERLY	N/A	N/A	N/A	GoP	2,000,000.00	2,000,000.00	C	Common use supplies
Accountable Forms Expenses	Division Office	NO	NP-53.9 - Small Value Procurement		N/A	N/A	N/A	GoP	23,000.00	23,000.00	C	Purchase of Checks & Receipts
Fuel, Oil and Lubricants Expenses	Division Office	NO	NP-53.9 - Small Value Procurement	ANNUAL	N/A	N/A	N/A	GoP	1,200,000.00	1,200,000.00	C	For 7 Vehicles
Other Supplies and Materials Expenses	Division Office	NO	NP-53.9 - Small Value Procurement	QUARTERLY	N/A	N/A	N/A	GoP	1,000,000.00	1,000,000.00	C	Non-Common Supplies and Materials
Water Expenses	Division Office	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	181,000.00	181,000.00	C	
Electricity Expenses	Division Office	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	2,400,000.00	2,400,000.00	(
Postage and Courier Expenses	Division Office	NO	NP-53.9 - Small Value Procurement		N/A	N/A	N/A	GoP	16,000.00	16,000.00	(For Courier Services
Mobile	Division Office	NO	NP-53.9 - Small Value Procurement		N/A	N/A	N/A	GoP	376,000.00	376,000.00	C	Communication Expenses
Internet Subscription Expenses	Division Office	NO	NP-53.9 - Small Value Procurement		N/A	N/A	N/A	GoP	420,000.00	420,000.00	C	Internet Billing
Cable Satelite, Telegraph and Radio Expenses Expenses	Division Office	NO	NP-53.9 - Small Value Procurement		N/A	N/A	N/A	GoP	15,360.00	15,360.00	(
Auditing Services	Division Office	NO	NP-53.9 - Small Value Procurement		N/A	N/A	N/A	GoP	150,000.00	150,000.00	C	For COA expenses
Security Services	Division Office	NO	NP-53.9 - Small Value Procurement	SEMI-ANNUAL	N/A	N/A	N/A	GoP	900,000.00	900,000.00	C	Security Guard Services
Other General Services	Division Office	NO	NP-53.9 - Small Value Procurement	QUARTERLY	N/A	N/A	N/A	GoP	3,959,007.00	3,959,007.00	C	Job-Order Services
R&M - Buildings	Division Office	NO	NP-53.9 - Small Value Procurement	QUARTERLY	N/A	N/A	N/A	GoP	400,000.00	400,000.00	C	Division Office Bldg.
R&M - Other Machinery and Equipment	Division Office	NO	Direct Contracting	QUARTERLY	N/A	N/A	N/A	GoP	150,000.00	150,000.00	C	Division Office Equipments
R&M - Motor Vehicles	Division Office	NO	NP-53.9 - Small Value Procurement	ANNUAL	N/A	N/A	N/A	GoP	800,000.00	800,000.00	C	For 7 Vehicles
Taxes, Duties and Licenses	Division Office	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	75,000.00	75,000.00	C	Registration of Vehicles

(Department of Education - Division of Davao de Oro) Annual Procurement Plan for Non-Common-Use Supplies and Equipment (Non-CSE) FY 2024

Code (PAP)	Procurement Project	PMO/ End-User	is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				C	Estimated Budget (PhP)			Remarks
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	со	(brief description of Project)
	Fidelity Bond Premiums	Division Office	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	525,000.00	525,000.00	C	For Division Personnel
	Advertising Expenses	Division Office	NO	NP-53.9 - Small Value Procurement	QUARTERLY	N/A	N/A	N/A	GoP	20,000.00	20,000.00	C	
	Printing and Publication Expenses	Division Office	NO	NP-53.9 - Small Value Procurement	QUARTERLY	N/A	N/A	N/A	GoP	49,000.00	49,000.00	C	
	Transporation and Delivery Expenses	Division Office	NO	NP-53.9 - Small Value Procurement		N/A	N/A	N/A	GoP	26,000.00	26,000.00	C	
	Other Subscription Expenses	Division Office	NO	NP-53.9 - Small Value Procurement	QUARTERLY	N/A	N/A	N/A	GoP	28,000.00	28,000.00	C	
	TOTAL									18,731,000.00	18,731,000.00	0	

Prepared by:

ANDY P. CABODOC

Recommending Approval:

EMMA A. CAMPOREDONDO

BAC Chairman/

ssistant Schools Division Superintendent

Approved by:

CRISTY C. EPE

Head Of Procuring Entity/
Schools Division Superintendent