



Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DAVAO DE ORO**



Office of the Schools Division  
Superintendent

February 27, 2024

DIVISION MEMORANDUM  
No. 166, s. 2024

**ADDENDUM TO THE DIVISION MEMORANDUM NO. 138 s. 2024 ENTITLED  
LIST OF PARTICIPANTS TO THE REGIONAL ASSEMBLY OF EDUCATION  
LEADERS (RAEL) CUM MATATAG TRAINING-WORKSHOP FOR  
SCHOOL HEADS AND SUPERVISORS**

TO : Assistant Schools Division Superintendent  
Chief, School Governance and Operations Division (SGOD)  
Chief, Curriculum Implementation Division (CID)  
Education Program Supervisors  
Public Schools District Supervisors/District Coordinating Principals  
School Heads

1. This has reference to the Division Memorandum No. 138 s. 2024 dated February 20, 2024 regarding the Attendance to the Regional Assembly of Education Leaders (RAEL) cum MATATAG Training-Workshop for School Heads and Supervisors on March 6-8, 2024 at SMX Lanang, Davao City, this Office informs all identified participants for the RAEL cum MATATAG Training-Workshop for School Heads and Supervisors are allowed to claim a Day 0 (March 5, 2024) to give ample time to prepare for the Day 1 activities relative to the conduct of RAEL.
2. Attached is the list of schools with changes of attendees to the RAEL for School Heads and Supervisors.
3. Schools are advised to amend their approved APP/PPMP CY 2024 for the period covered April – June 2024 to incorporate the registration fee accruing their attendance to RAEL 2024.
4. The accommodations, transportation expenses, meals, and snacks of the Division Personnel, Public School District Supervisors, District Coordinating Principals, and School Principals/Teacher-In-Charges of all non-implementing units are chargeable against Division/District/School MOOE.



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro  
Contact No. 0951-387-1728 (TNT); 0915-399-7779 (Globe)  
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5. Further, all implementing units are advised to directly pay the registration fee to DRASS account stipulated to the Regional Memorandum amounting to Six Thousand Pesos to cover accommodation, meals, and snacks during the said activity are chargeable against School MOOE/Local funds subject to the usual accounting and auditing rules and regulations.
  
6. For your information and compliance.

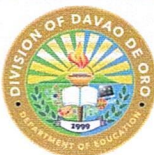
**CRISTY C. EPE**

Schools Division Superintendent

*As stated*

*Reference:*

*FN: DCA\_HRD\_Rael SCHOOL HEADS & SUPERVISORS 2024 – addendum*



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