



Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DAVAO DE ORO**



**Office of the Schools Division  
Superintendent**

March 4, 2024

**Division Memorandum**

SGOD - No. 192, s. 2024

**To:** PUBLIC SCHOOLS DISTRICT SUPERVISORS/  
DISTRICT COORDINATING PRINCIPALS

**Subject:** **MEDICAL TEAM DURING THE 2024 REGIONAL SCHOOL  
PRESS CONFERENCE**

1. Please be informed that personnel hereunder are the medical team for 2024 Regional School Press Conference on March 18-22, 2024 at Nabunturan, Davao de Oro, to wit:
  - a. Gringo John F. Pelaez, MD
  - b. Karen Joie S. Catabona, RN
  - c. Aileen L. dela Cruz, RN
  - d. John Marco M. Suazo, RN
  - e. Pepito III T. Villarreiz, RN
  
2. Medical Team are also expected to perform such as but not limited to the responsibility listed hereunder:
  - a. Stay with the delegation the entire duration of the activity to ensure medical needs of the delegation participants/ staff;
  - b. Set up medic station in all testing sites;
  - c. Provide immediate medical attention and intervention in case of injuries or emergencies;
  - d. Assessing and treating minor injuries;
  - e. Coordinate with emergency services or activate referral system if further medical assistance is required; and
  - f. Ensure that all necessary medical supplies and equipment are available.



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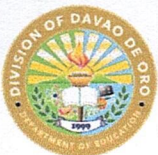
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3. Compensatory Overtime Credits (COCs) will be granted to the personnel rendering services that fall on Saturday and has rendered services beyond office hours as per DepEd Order No. 53, s. 2003.
4. Transportation and other incidental requirements shall be charged against Division funds subject to usual accounting rules and regulations
5. Immediate dissemination of this Memorandum is desired.

**CRISTY C. EPE, CESO V**  
Schools Division Superintendent



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