



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO



Office of the Schools Division
Superintendent


March 4, 2024

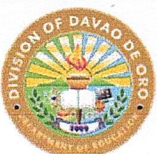
OFFICE MEMORANDUM
CID-2024- 027

**EVALUATION WORKSHOP OF GRADES 4, 7, AND SENIOR HIGH SCHOOL
TEXTBOOKS AND TEACHER'S MANUAL**

To: Renato N. Pacpakin EdD

1. Herewith is a Memorandum DM-CT-2024-54, re: evaluation workshop of grades 4, 7, and Senior High School textbooks and teacher's manual on March 5-12, 2024, at Lime Resort Manila, Atang Dela Rama St., Seascape Village, Pasay City.
2. Board and lodging of the participants will be shouldered by the BLR. Traveling expenses will be reimbursed through the funds to be downloaded to the Regional Offices or Schools Division Offices chargeable to the FY 2024 Textbooks and Other Instructional Materials Fund subject to the usual government accounting and auditing rules and regulations upon submission of required documents. If the downloaded fund for travel expenses is not enough, the excess amount shall be charged against the local funds of the region or division. Participants are required to take the most economical means of transportation in attending the activity.
3. Other details of this Memorandum are contained in the enclosures.
4. Immediate dissemination of the Memorandum is desired.


CRISTY C. EPE, CESO V
Schools Division Superintendent



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Republic of the Philippines


Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM
DM-CT-2024- 54

TO : ALL CONCERNED REGIONAL DIRECTORS
ALL OTHER CONCERNED PERSONNEL

ATTENTION : ALL CONCERNED SCHOOLS DIVISION SUPERINTENDENTS

FROM : 
GINA O. GONONG
Undersecretary for Curriculum and Teaching

SUBJECT : EVALUATION WORKSHOP OF GRADES 4, 7, AND SENIOR HIGH SCHOOL TEXTBOOKS AND TEACHER'S MANUALS

DATE : February 20, 2024

The Department of Education (DepEd), through the Bureau of Learning Resources-Quality Assurance Division (BLR-QAD), will conduct an *Evaluation Workshop of Grades 4, 7, and Senior High School Textbooks and Teacher's Manuals* on the following schedule:

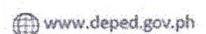
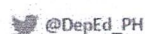
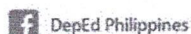
Activity	Date	Venue
Evaluation Workshop of Grades 4, 7, and Senior High School Textbooks and Teacher's Manuals (Round 1)	March 5 to 12, 2024	at a venue in Metro Manila to be announced later
Evaluation Workshop of Grades 4, 7, and Senior High School Textbooks and Teacher's Manuals (Round 2)	March 14 to 21, 2024	
Evaluation Workshop of Grades 4, 7, and Senior High School Textbooks and Teacher's Manuals (Round 3)	April 1 to 8, 2024	

Relative to this activity, selected personnel in your region have been identified to serve as Technical Working Group (TWG) members on content per attached Annex A.

The selected LREs are reminded of the following:

1. Guidelines in the Area 1 (competency compliance), Area 3 (instructional design) Evaluation which shall be used to prepare their marginal notes may be accessed through a Microsoft One Drive link;
2. Own laptops, extension cord, and useful reference materials shall be brought during the live-in activity;

1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City
Direct Line: (632) 8633-7202/8687-4146 E-mail: ouct@deped.gov.ph



3. Certificates of Recognition will be awarded to the participants for serving as TWG members in this activity;
4. Service credits or compensatory time-off (CTO) computed against the actual days they served in this workshop may be requested in accordance with Civil Service Commission & DBM Joint Circular No. 2, s. 2004 rules and regulations;
5. To ensure that classes will not be disrupted, teachers who will attend this workshop are advised to adopt blended learning or relievers may be assigned to handle their classes;
6. To guarantee the effectiveness of the evaluation, TWGs should prioritize maintaining their physical fitness; and
7. Prior to the live-in workshop, all participants are expected to pre-register through this link https://bit.ly/PreReg_QATXTM for easier facilitation of the administrative arrangements.

Board and lodging of the participants will be shouldered by the BLR. Travelling expenses will be reimbursed through the funds to be downloaded to the Regional Offices or Schools Division Offices chargeable to the **FY 2024 Textbooks and Other Instructional Materials Fund** subject to the usual government accounting and auditing rules and regulations upon submission of required documents. If the downloaded fund for travel expenses is not enough, the excess amount shall be charged against the local funds of the region or division. Participants are required to take the most economical means of transportation in attending the activity. Attached is the Program of Activities for your reference.

All participants are expected to be at the venue on **March 5, 2024 (Tuesday)**. Hotel check-in will be available from 2:00 pm onwards. The first meal to be served by the venue is a.m. snack and last meal (p.m. snack) will be served on March 12, 2024 (Tuesday). The opening program shall be held on March 5, 2024, at 1:00p.m. and checkout will be on March 12, 2024 at 12 noon.

For any query or clarification and confirmation of attendance, please contact **Ms. Camelka A. Sandoval**, Education Program Specialist II, at the Bureau of Learning Resources-Quality Assurance Division at telephone numbers (02) 8634-1054, 8631-9294, or cell phone number 0917-846-8047. Ms. Sandoval can also be reached through email at camelka.sandoval@deped.gov.ph.

For your information and strict compliance.

Attached: as stated

Copy furnished:

ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations



Republic of the Philippines
Department of Education
BUREAU OF LEARNING RESOURCES

Office of the Director

ADVISORY

01 March 2024

Final venue for the conduct of the Evaluation Workshop of Grades 4, 7, and Senior High School (SHS) Textbooks (TXs) and Teacher's Manuals (TMs)

In connection with the upcoming activity on the *Evaluation Workshop of Grades 4, 7, and Senior High School (SHS) Textbooks (TXs) and Teacher's Manuals (TMs)* on March 5 to 12, 2024, please be informed of the final venue to be at **Lime Resort Manila, Atang Dela Rama St., Seascape Village, Pasay City.**

For any query and clarification, please contact **Ms. Camelka Sandoval**, Education Program Specialist II, at the telephone number (02) 8631-9294 or email address camelka.sandoval@deped.gov.ph, copy furnished blr.lrqad@deped.gov.ph.

ARIZ DELSON ACAY D. CAWILAN
Director IV



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LRQAD-03-2024-135

WORKSHOP ON THE EVALUATION OF GRADES 4, 7, AND SENIOR HIGH SCHOOL (SHS) TEXTBOOKS (TXS) & TEACHER'S MANUALS (TMS)

Objectives:

1. To review the DepEd processes, standards, and requirements for quality assurance of TXs and TMs;
2. To perform individual and team evaluations for Areas 1 to 4; and
3. To prepare summary of the results of evaluation for presentation to the Bids and Awards Committee (BAC)

Time	P R O G R A M M E O F A C T I V I T I E S									
	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8		
8:00 a.m. – 8:30 a.m.	Management of Learning (MOL)		MOL	MOL	MOL	MOL	MOL	MOL		
8:31 a.m. – 9:00 a.m.	Break Out Sessions: According to the Area of Evaluation All Learning Areas for Grades 4, 7, and SHS: Discussion of Evaluation Tools According to Area of Evaluation Group 1: Area 1 Group 3: Area 2 Group 2: Area 3 Group 4: Area 4 Continuation of Break-Out Sessions: <i>Presentation of the Guide in the Individual Evaluation by Area of Evaluation</i> <i>Distribution of TXs and TMs</i>		Continuation of Workshop 1: <i>(Reading and Writing Marginal Notes in the TXs & TMs)</i>		Plenary 8: <i>Presentation of the Guide in the Team Evaluation (Team Evaluation 1)</i>	Continuation of Workshop 2: <i>Team Evaluation 1 (Meeting of Same Area of Evaluation)</i>		Continuation of Workshop 3: <i>Team Evaluation 2 (Meeting of Same Title of TXs and TMs Evaluation)</i>		
9:31 a.m. – 10:00 a.m.	TRAVEL TIME		Continuation of Break-Out Sessions: Group 1: Area 1: - Discussion of Curriculum Guides According to Learning Area and Grade Level (BCD Learning Area Specialists) - Determination of Required Number of Learning Competencies (LCs) and LCs for Unpacking in the TXs and TMs (BCD Learning Area Specialists) Group 3: Area 3 Accomplishment of Preliminary Evaluation Checklist		Continuation of Workshop 1: <i>(Reading and Writing Marginal Notes in the TXs & TMs)</i>		Continuation of Workshop 1: <i>(Accomplishing of Evaluation Rating Sheets (ERS) & Summary of Findings, Recommendations & Revisions (SPRRS))</i>		Continuation of Workshop 2: <i>Team Evaluation 1 (Meeting of Same Area of Evaluation)</i>	Continuation of Workshop 3: <i>Team Evaluation 2 (Meeting of Same Title of TXs and TMs Evaluation)</i>
10:01 a.m. – 10:15 a.m.	TRAVEL TIME		Continuation of Break-Out Sessions: Group 1: Area 1: - Discussion of Curriculum Guides According to Learning Area and Grade Level (BCD Learning Area Specialists) - Determination of Required Number of Learning Competencies (LCs) and LCs for Unpacking in the TXs and TMs (BCD Learning Area Specialists) Group 3: Area 3 Accomplishment of Preliminary Evaluation Checklist		Continuation of Workshop 1: <i>(Reading and Writing Marginal Notes in the TXs & TMs)</i>		Continuation of Workshop 2: <i>Team Evaluation 1 (Meeting of Same Area of Evaluation)</i>		Continuation of Workshop 3: <i>Team Evaluation 2 (Meeting of Same Title of TXs and TMs Evaluation)</i>	
10:16 a.m. – 10:30 a.m.	TRAVEL TIME		Continuation of Break-Out Sessions: Group 1: Area 1: - Discussion of Curriculum Guides According to Learning Area and Grade Level (BCD Learning Area Specialists) - Determination of Required Number of Learning Competencies (LCs) and LCs for Unpacking in the TXs and TMs (BCD Learning Area Specialists) Group 3: Area 3 Accomplishment of Preliminary Evaluation Checklist		Continuation of Workshop 1: <i>(Reading and Writing Marginal Notes in the TXs & TMs)</i>		Continuation of Workshop 2: <i>Team Evaluation 1 (Meeting of Same Area of Evaluation)</i>		Continuation of Workshop 3: <i>Team Evaluation 2 (Meeting of Same Title of TXs and TMs Evaluation)</i>	
10:31 a.m. – 11:00 a.m.	TRAVEL TIME		Continuation of Break-Out Sessions: Group 1: Area 1: - Discussion of Curriculum Guides According to Learning Area and Grade Level (BCD Learning Area Specialists) - Determination of Required Number of Learning Competencies (LCs) and LCs for Unpacking in the TXs and TMs (BCD Learning Area Specialists) Group 3: Area 3 Accomplishment of Preliminary Evaluation Checklist		Continuation of Workshop 1: <i>(Reading and Writing Marginal Notes in the TXs & TMs)</i>		Continuation of Workshop 2: <i>Team Evaluation 1 (Meeting of Same Area of Evaluation)</i>		Continuation of Workshop 3: <i>Team Evaluation 2 (Meeting of Same Title of TXs and TMs Evaluation)</i>	
11:01 a.m. – 11:30 a.m.	TRAVEL TIME		Continuation of Break-Out Sessions: Group 1: Area 1: - Discussion of Curriculum Guides According to Learning Area and Grade Level (BCD Learning Area Specialists) - Determination of Required Number of Learning Competencies (LCs) and LCs for Unpacking in the TXs and TMs (BCD Learning Area Specialists) Group 3: Area 3 Accomplishment of Preliminary Evaluation Checklist		Continuation of Workshop 1: <i>(Reading and Writing Marginal Notes in the TXs & TMs)</i>		Continuation of Workshop 2: <i>Team Evaluation 1 (Meeting of Same Area of Evaluation)</i>		Continuation of Workshop 3: <i>Team Evaluation 2 (Meeting of Same Title of TXs and TMs Evaluation)</i>	
11:31 a.m. – 12:00 a.m.	TRAVEL TIME		Continuation of Break-Out Sessions: Group 1: Area 1: - Discussion of Curriculum Guides According to Learning Area and Grade Level (BCD Learning Area Specialists) - Determination of Required Number of Learning Competencies (LCs) and LCs for Unpacking in the TXs and TMs (BCD Learning Area Specialists) Group 3: Area 3 Accomplishment of Preliminary Evaluation Checklist		Continuation of Workshop 1: <i>(Reading and Writing Marginal Notes in the TXs & TMs)</i>		Continuation of Workshop 2: <i>Team Evaluation 1 (Meeting of Same Area of Evaluation)</i>		Continuation of Workshop 3: <i>Team Evaluation 2 (Meeting of Same Title of TXs and TMs Evaluation)</i>	
12:01 p.m. – 1:00 p.m.	Registration and Attendance		Continuation of Break-Out Sessions: Group 1: Area 1: - Discussion of Curriculum Guides According to Learning Area and Grade Level (BCD Learning Area Specialists) - Determination of Required Number of Learning Competencies (LCs) and LCs for Unpacking in the TXs and TMs (BCD Learning Area Specialists) Group 3: Area 3 Accomplishment of Preliminary Evaluation Checklist		Continuation of Workshop 1: <i>(Reading and Writing Marginal Notes in the TXs & TMs)</i>		Continuation of Workshop 2: <i>Team Evaluation 1 (Meeting of Same Area of Evaluation)</i>		Continuation of Workshop 3: <i>Team Evaluation 2 (Meeting of Same Title of TXs and TMs Evaluation)</i>	
1:01 p.m. – 1:30 p.m.	Opening Program • Philippine National Anthem • Prayer • Introduction of Participants • Welcome Remarks • Statement of Purpose • House Rules & Workshop Protocols		Continuation of Break-Out Sessions: Group 1: Area 1: - Discussion of Curriculum Guides According to Learning Area and Grade Level (BCD Learning Area Specialists) - Determination of Required Number of Learning Competencies (LCs) and LCs for Unpacking in the TXs and TMs (BCD Learning Area Specialists) Group 3: Area 3 Accomplishment of Preliminary Evaluation Checklist		Continuation of Workshop 1: <i>(Reading and Writing Marginal Notes in the TXs & TMs)</i>		Continuation of Workshop 2: <i>Team Evaluation 1 (Meeting of Same Area of Evaluation)</i>		Continuation of Workshop 3: <i>Team Evaluation 2 (Meeting of Same Title of TXs and TMs Evaluation)</i>	
1:31 p.m. – 2:30 p.m.	Plenary 1: Presentation of the Policy on the Procurement & Quality Assurance of TXs & TMs		Continuation of Break-Out Sessions: Group 1: Area 1: - Discussion of Curriculum Guides According to Learning Area and Grade Level (BCD Learning Area Specialists) - Determination of Required Number of Learning Competencies (LCs) and LCs for Unpacking in the TXs and TMs (BCD Learning Area Specialists) Group 3: Area 3 Accomplishment of Preliminary Evaluation Checklist		Continuation of Workshop 1: <i>(Reading and Writing Marginal Notes in the TXs & TMs)</i>		Continuation of Workshop 2: <i>Team Evaluation 1 (Meeting of Same Area of Evaluation)</i>		Continuation of Workshop 3: <i>Team Evaluation 2 (Meeting of Same Title of TXs and TMs Evaluation)</i>	
2:31 p.m. – 3:00 p.m.	Plenary 2: Quality Assurance Process Flow		Continuation of Break-Out Sessions: Group 1: Area 1: - Discussion of Curriculum Guides According to Learning Area and Grade Level (BCD Learning Area Specialists) - Determination of Required Number of Learning Competencies (LCs) and LCs for Unpacking in the TXs and TMs (BCD Learning Area Specialists) Group 3: Area 3 Accomplishment of Preliminary Evaluation Checklist		Continuation of Workshop 1: <i>(Reading and Writing Marginal Notes in the TXs & TMs)</i>		Continuation of Workshop 2: <i>Team Evaluation 1 (Meeting of Same Area of Evaluation)</i>		Continuation of Workshop 3: <i>Team Evaluation 2 (Meeting of Same Title of TXs and TMs Evaluation)</i>	
3:01 p.m. – 3:15 p.m.	Plenary 3: Roles and Responsibilities of the BAC-TWG for QA of TXs & TMs Declaration and Signing of Oath of		Continuation of Break-Out Sessions: Group 1: Area 1: - Discussion of Curriculum Guides According to Learning Area and Grade Level (BCD Learning Area Specialists) - Determination of Required Number of Learning Competencies (LCs) and LCs for Unpacking in the TXs and TMs (BCD Learning Area Specialists) Group 3: Area 3 Accomplishment of Preliminary Evaluation Checklist		Continuation of Workshop 1: <i>(Reading and Writing Marginal Notes in the TXs & TMs)</i>		Continuation of Workshop 2: <i>Team Evaluation 1 (Meeting of Same Area of Evaluation)</i>		Continuation of Workshop 3: <i>Team Evaluation 2 (Meeting of Same Title of TXs and TMs Evaluation)</i>	
3:16 p.m. – 3:30 p.m.	Plenary 3: Roles and Responsibilities of the BAC-TWG for QA of TXs & TMs Declaration and Signing of Oath of		Continuation of Break-Out Sessions: Group 1: Area 1: - Discussion of Curriculum Guides According to Learning Area and Grade Level (BCD Learning Area Specialists) - Determination of Required Number of Learning Competencies (LCs) and LCs for Unpacking in the TXs and TMs (BCD Learning Area Specialists) Group 3: Area 3 Accomplishment of Preliminary Evaluation Checklist		Continuation of Workshop 1: <i>(Reading and Writing Marginal Notes in the TXs & TMs)</i>		Continuation of Workshop 2: <i>Team Evaluation 1 (Meeting of Same Area of Evaluation)</i>		Continuation of Workshop 3: <i>Team Evaluation 2 (Meeting of Same Title of TXs and TMs Evaluation)</i>	

3:31 p.m. - 4:00 p.m.	Confidentiality Plenary 4: Overview of the MAATVAG Curriculum	(Reading and Writing Marginal Notes in the TXs & TMs)	(Checking and Revision of Outputs)	(Meeting of Same Area of Evaluation)	Evaluation)	Preparation of Summary of Evaluation Results of Grades 4, 7, & SHs
4:01 p.m. - 4:30 p.m.	Plenary 5: Overview of the Depled Instructional Design for TXs & TMs					
4:31 p.m. - 5:00 p.m.	Plenary 6: Presentation of Social Content Guidelines					
5:01 p.m. - 5:15 p.m.	Plenary 7: Reminders in the Announcement of TXs and TMs					
Expected Outputs	Participants gained knowledge of the TX policy and Depled standards and requirements	Participants gained knowledge of the TX policy and Depled standards and requirements				
Officer of the Day/Encase						