

Republic of the Philippines
DEPARTMENT OF EDUCATION
Davao De Oro Division
Request for Publication of Vacant Positions



Electronic copy to be submitted to the CSC FO
must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled at the Department of Education-Davao De Oro Division in the CSC website:

LUZ E. COMONAL
Administrative Officer IV
HRMO

Date: **March 25, 2024**

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay	Monthly Salary	Qualification Standards				Competen cy (if	Place of Assignment
					Education	Training	Experience	Eligibility		
1	SCHOOL PRINCIPAL IV (SECONDARY)	OSEC-DECSB-SP4-750011-2019	22	71511	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units plus 6 units of Management	Forty (40) hours of relevant training	Three (3) years as Principal	PBET; LET; Teacher's Exam (RA 1080)		SCHOOLS DIVISION OF DAVAO DE ORO
2	SCHOOL PRINCIPAL III (Secondary)	OSEC-DECSB-SP3-750016-2019	21	63997	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units plus 6 units of Management	Forty (40) hours of relevant training	Two (2) years as Principal	PBET; LET; Teacher's Exam (RA 1080)		SCHOOLS DIVISION OF DAVAO DE ORO
3		OSEC-DECSB-SP3-750016-2020								SCHOOLS DIVISION OF DAVAO DE ORO
4	SCHOOL PRINCIPAL II (Secondary)	OSEC-DECSB-SP2-750020-2019	20	57347	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units plus 6 units of Management	Forty (40) hours of relevant training	One (1) year as Principal	PBET; LET; Teacher's Exam (RA 1080)		SCHOOLS DIVISION OF DAVAO DE ORO
5	SCHOOL PRINCIPAL III (Elementary)	OSEC-DECSB-SP3-750014-2020	21	63997	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units plus 6 units of Management	Forty (40) hours of relevant training	Two (2) years as Principal	PBET; LET; Teacher's Exam (RA 1080)		SCHOOLS DIVISION OF DAVAO DE ORO

6	SCHOOL PRINCIPAL II (Elementary)	OSEC-DECSB-SP2-750019-2019	20	57347	Bachelor's degree in Elementary Education (BEED); or Bachelor's Degree with 18 professional Education units plus 6 units of Management	Forty (40) hours of relevant training	1 year as Principal	PBET; LET; Teacher's Exam (RA 1080)	SCHOOLS DIVISION OF DAVAO DE ORO
7		OSEC-DECSB-SP2-750007-2011							
8		OSEC-DECSB-SP2-750009-2016							
9		OSEC-DECSB-SP2-750261-2010							
10	SCHOOL PRINCIPAL I (Elementary)	OSEC-DECSB-SP1-750630-2010	19	51357	Bachelor's degree in Elementary Education (BEED); or Bachelor's degree with 18 professional Education units	Forty (40) hours of relevant training	Head Teacher (HT) for 1 year; or Teacher-In-Charge (TIC) for 2 years; or Master Teacher (MT) for 2 years; or Teacher for 5 years	PBET; LET; Teacher's Exam (RA 1080)	SCHOOLS DIVISION OF DAVAO DE ORO
11		OSEC-DECSB-SP1-750616-2010							
12		OSEC-DECSB-SP1-750627-2010							
13		OSEC-DECSB-SP1-750620-2010							
14		OSEC-DECSB-SP1-750574-2010							
15		OSEC-DECSB-SP1-750668-2010							
16	HEAD TEACHER III (Secondary)	OSEC-DECSB-HTEACH3-750339-1998	16	39672	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units with appropriate field of specialization	Twenty-four (24) hours of relevant training	Head Teacher for 2 years; or Teacher for 5 years	PBET; LET; Teacher's Exam (RA 1080)	PANTUKAN NHS
17		OSEC-DECSB-HTEACH3-750015-2020							LORENZO S. SARMIENTO SR. NHS
18	HEAD TEACHER I (Secondary)	OSEC-DECSB-HTEACH1-750075-2016	14	33843	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units with appropriate field of specialization	Twenty-four (24) hours of relevant training	Teacher-In-Charge for 1 year; or Teacher for 3 years	PBET; LET; Teacher's Exam (RA 1080)	KAO NHS
19		OSEC-DECSB-HTEACH1-750076-2016							NEW LEYTE NHS
20		OSEC-DECSB-HTEACH1-750074-2016							TUBORAN NHS
21		OSEC-DECSB-HTEACH1-750054-2022							MONKAYO NHS
22		OSEC-DECSB-HTEACH1-750066-2016							ANDAP NHS
23		OSEC-DECSB-HTEACH1-750068-2016							ULIP NHS
24		OSEC-DECSB-HTEACH1-750069-2016							PASIAN NHS

8

25	HEAD TEACHER III (ELEMENTARY)	OSEC-DECSB-HTEACH3-750307-1998	16	39672	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units	Twenty-four (24) hours of relevant training	Head Teacher for 2 year2; or TIC for 2 yearS; or Teacher for 5 years	PBET; LET; Teacher's Exam (RA 1080)		SCHOOLS DIVISION OF DAVAO DE ORO
26	HEAD TEACHER II (Elementary)	OSEC-DECSB-HTEACH2-750205-1998	15	36619	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units	Twenty-four (24) hours of relevant training	Head Teacher for 1 year; or TIC for 1 year; or Teacher for 4 years	PBET; LET; Teacher's Exam (RA 1080)		SCHOOLS DIVISION OF DAVAO DE ORO
27		OSEC-DECSB-HTEACH2-750213-1998								
28		OSEC-DECSB-HTEACH2-750215-1998								
29		OSEC-DECSB-HTEACH2-750052-2019								
30		OSEC-DECSB-HTEACH2-750217-1998								
31		OSEC-DECSB-HTEACH2-750211-1998								
32		OSEC-DECSB-HTEACH2-750023-2020								
33	OSEC-DECSB-HTEACH2-750212-1998									
34	HEAD TEACHER I (Elementary)	OSEC-DECSB-HTEACH1-750015-2009	14	33843	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units	Twenty-four (24) hours of relevant training	TIC for 1 year; or Teacher for 3 years	PBET; LET; Teacher's Exam (RA 1080)		SCHOOLS DIVISION OF DAVAO DE ORO
35		OSEC-DECSB-HTEACH1-750140-2011								
36		OSEC-DECSB-HTEACH1-750022-2008								
37		OSEC-DECSB-HTEACH1-750084-1998								
38		OSEC-DECSB-HTEACH1-750012-2009								
39		OSEC-DECSB-HTEACH1-750007-2009								
40		OSEC-DECSB-HTEACH1-750031-2020								
41		OSEC-DECSB-HTEACH1-750029-2020								
42		OSEC-DECSB-HTEACH1-750089-2020								
43		OSEC-DECSB-HTEACH1-750027-2020								

8

44	ASSISTANT SCHOOL PRINCIPAL II (SHS)	OSEC-DECSB-ASP2-750018-2016	19	51357	Bachelor's degree in Education or its equivalent with a major and minor, or Bachelor's degree in Arts and Sciences with at least 10 units in professional education	Eight (8) hours of relevant training	Two (2) year of relevant experience	PBET; LET; Teacher's Exam (RA 1080);	SCHOOLS DIVISION OF DAVAO DE ORO
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This Office highly encourages all interested and qualified applicants, including persons with disability (PWD), members of indigenous communities, and those with diverse sexual orientation, gender identity and expression (SOGIE), to apply. Please signify your interest in writing and attach the following documents to your application letter and send to the address below not later than **April 05, 2024**, to wit:

- 1 Letter of intent addressed to the Head of Office;
- 2 Duly accomplished Personal Data Sheet (CS Form 212, revised 2017) which can be downloaded at www.csc.gov.ph with Work Experience Sheet and 1 Passport size ID picture;
- 3 Photocopy of valid and updated **PRC License/ID** (not expired/or to expire within 6 months upon submission of application or Proof of Eligibility);
- 4 Photocopy of Certificate of Eligibility (**CSC**)/Report of Rating, if applicable;
- 5 Photocopy of scholastic/academic record such as but not limited to Certification on the Authenticity and Veracity (**CAV**) Transcript of Records (**TOR**) and Diploma/certification on **CAR**, including completion of graduate and post-graduate units/degrees, if available;
- 6 Photocopy of Certificate/s of Training, if applicable;
- 7 Photocopy of Certificate of Employment, Contract of Service, or duly signed Service Record, whichever is/are applicable;
- 8 Photocopy of latest appointment, if applicable;
- 9 Photocopy of the Performance Rating in the **last rating period(s)** covering one (1) year performance in the current/latest position prior to the deadline of submission, if applicable;
- 10 Checklist of Requirements and Omnibus Sworn Statement on the Certification on the Authenticity and Veracity (CAV) of the documents submitted and Data Privacy Consent Form pursuant to RA No. 10173 (Data Privacy Act of 2012) using the attached form (**Annex C**), **notarized by authorized official**; and
- 11 Other documents as may be required by the HRMPSB for comparative assessment, including but not limited to:
 - i. Means of Verification (MOVs) showing: **Outstanding Accomplishments, Application of Education, and Application of Learning and Development** reckoned from the date of last issuance of appointment; and
 - ii. Photocopy of the Performance Rating obtained from the relevant work experience, if Performance Rating in Item (i) is not relevant to the position to be filled; if applicable.

LUZ E. COMONAL

Administrative Officer IV

Capitol Complex, Cabidanan, Nabunturan, Davao De Oro

personnel.davaodeoro@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.